



DEUTSCH-SCHWEIZERISCHE  
INTERNATIONALE SCHULE  
GERMAN SWISS  
INTERNATIONAL SCHOOL

To All Parents of Y07 to Y13  
English Secondary Department

22 February 2012  
jpg/rkl

11 GUILDFORD ROAD  
THE PEAK HONG KONG

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## PARENTS' INFORMATION DAYS MARCH 2012 – ENGLISH SECONDARY DEPARTMENT

Dear Parents

We have the pleasure of inviting you to our second Parents' Information Days of the current school year, which will be held on the following days:

<b>Tuesday,</b>	<b>6 March 2012,</b>	<b>4:30pm – 7:30pm</b>
<b>Wednesday,</b>	<b>7 March 2012,</b>	<b>8:00am – 1:00pm</b>

These Parents' Information Days provide parents with an opportunity to discuss their child's general behaviour and achievement with the subject teachers.

Parents are requested to assist the school in the planning of the Information Days as follows:

### APPOINTMENTS

Once again, parents making bookings for the English Secondary Department will be able to book appointments with their child's teachers online, through the school's website. To log on to your GSIS account, please use your User-ID and password. **The booking system will be active from 10:00am on Tuesday, 28 February 2012 until 11:59pm on Monday, 5 March 2012.**

Detailed instructions for the online booking system will be published on the school's website. The departmental secretaries will also be available to assist you with any inquiries related to your account or problems with accessing the booking system. (English Secondary: Rosalind Keller-Liang at 2825-8105, German Secondary: Sylvia Kwong at 2825-8120, Primary: Kirsten Fuhrmann-Torp at 2825-8138.)

When planning your visit, please note that some of our part-time staff will be available only on Tuesday or only on Wednesday, and this will be evident when making your booking. Cases, which require a longer discussion time, should be dealt with during the weekly consultation time of the respective teacher. These meetings should be arranged through the school office.

### PLEASE NOTE THE FOLLOWING

- There will be no lesson for students on Wednesday, 7 March 2012. There is no school bus service on Wednesday. Secondary students should use this day for home study.
- Afternoon Activities will take place on Tuesday, 6 March 2012. However, there will be no ECA or Afternoon Activity on Wednesday, 7 March 2012. In addition, any instrumental lessons held privately in school on Tuesday afternoon (Primary and Secondary classes) should be cancelled by parents as classrooms will be occupied by teachers during the Information Days.

DER SCHULLEITER  
THE PRINCIPAL

#### TRAFFIC SITUATION/PARKING DURING THE PARENTS' INFORMATION DAYS

The Peak Police Station will be informed of the Parents' Information Days. We would like to remind you that the Police may take any necessary action in cases of illegal parking.

#### SCHOOL SHOP

The regular opening hours of the School Shop and German Bookshop are as follows:

Mondays, Wednesdays & Fridays, 10:30 am – 1:30 pm in Room UG01.

Please note that the School Shop will not be open on Wednesday, 7 March due to the Parent Information Day.

#### LOST AND FOUND

On Parents' Information Days, we will take the opportunity to display all lost property on the undercover playground for these two days. Smaller items like watches, earrings etc which were lost in the Middle Building, are with our Primary Secretary, Mrs Kirsten Fuhrmann-Torp and can be seen there. Lost property, which is not claimed after this time, will go to charity organisations.

#### **Sales of Second-Hand Books**

The sale will take place outside the IB Hall during the following times:

Tuesday, 6 March 2012, 8:00am – 7:00pm

Wednesday, 7 March 2012, 8:00am – 2:00pm

We look forward to seeing you at the Parents' Information Days.

Yours sincerely



Dr. Jens-Peter Green  
PRINCIPAL

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